



Texas Gulf Coast Regional
Voluntary Organizations
Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Functions in Disaster

November 8, 2023

8

TGCRVOAD.ORG



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8.01 User Access to the TGCRVOAD Website

8.01.01 Logging In

Your password is your email address. Click on “Member Login in the upper right-hand corner and then enter your user name (which is your primary email address) and password.

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Q | Member Login

About Us Our Members and Partners LTRCs RFA SitRep Resources Join Us Member Directory

Member's Portal Member Bulletin Board Mailing List

Texas Gulf Coast Regional
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Account

Username or Email Address

Password

☐ Remember Me

Log In

Not registered yet?

For Memberships information please contact membership.TGCRVOAD@gmail.com

Texas Gulf Coast Regional
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Address
PO Box Box 1491
Bellaire, TX 77402-1491

Membership
tgcrvoad.membership@gmail.com

TGCRVOAD Chair
chair.tgcrvoad@icloud.com

Communications
comms.tgcrvoad@icloud.com

TGCRVOAD Thanks HOPE Disaster Recovery and TXCDR for their financial and operational support of TGCRVOAD.org

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Nonprofit Website Design by Elevation Web



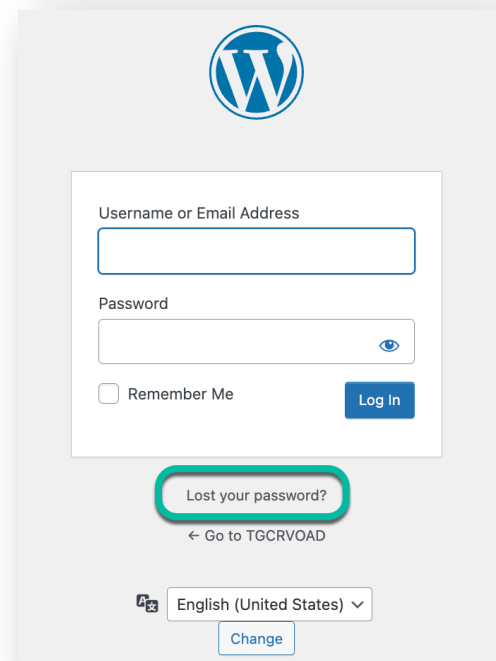
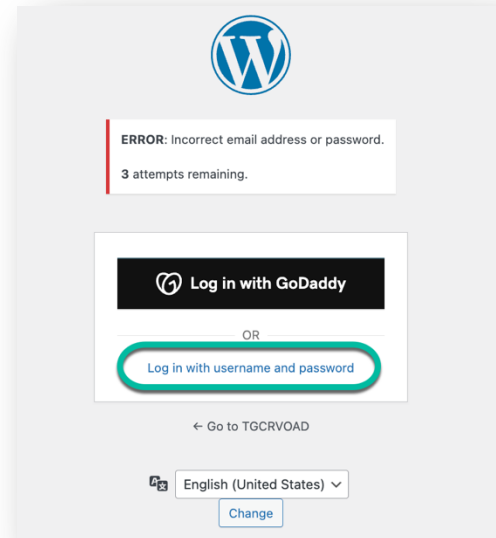
8.01.02 Lost Password?

1. If you have lost your password, enter anything in the password field and press enter.

The next screen will have a WordPress logo, some error information and a hyperlink to “[Log in with username and password.](#)” Click here.

Click on “Lost your password.”

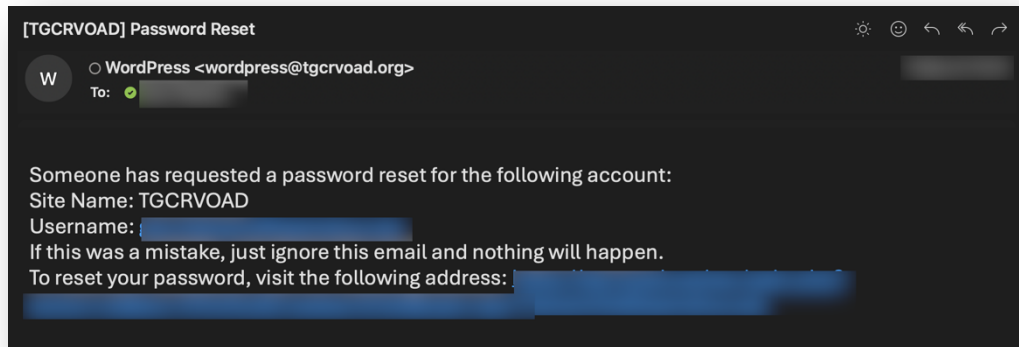
2. Enter your username or email address. You will receive an email message with instructions on how to reset your password.
3. Check your email for the confirmation link then re-visit the logon page.





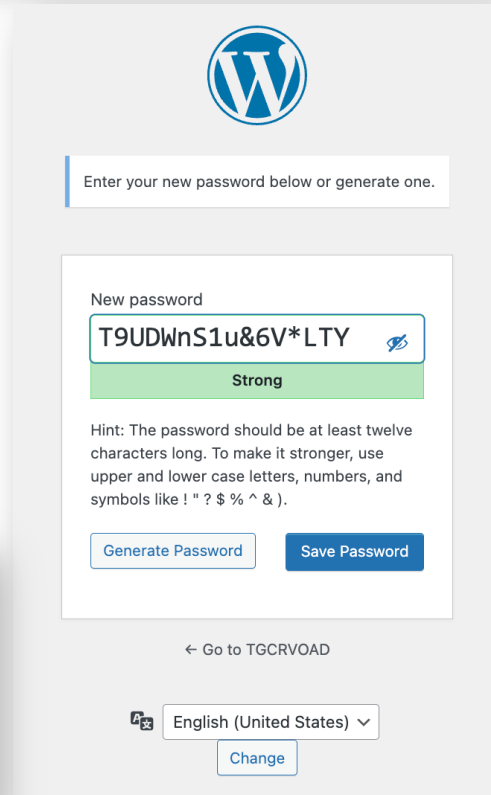
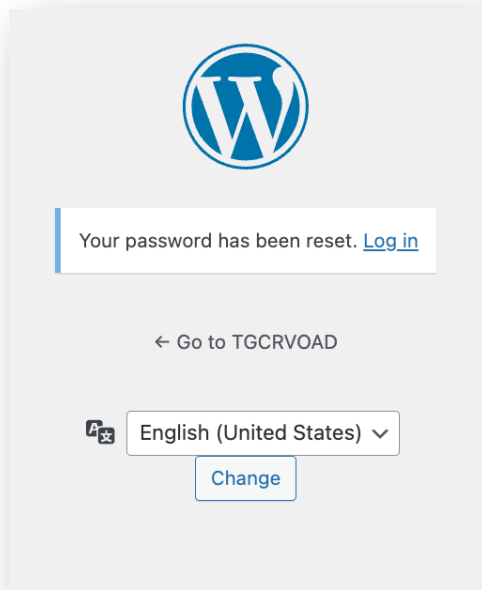
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4. Click on the link to reset your password.



5. The link will take you to a WordPress site that looks something like this.

Either use the WordPress suggested password or set your own and press "Save Password."

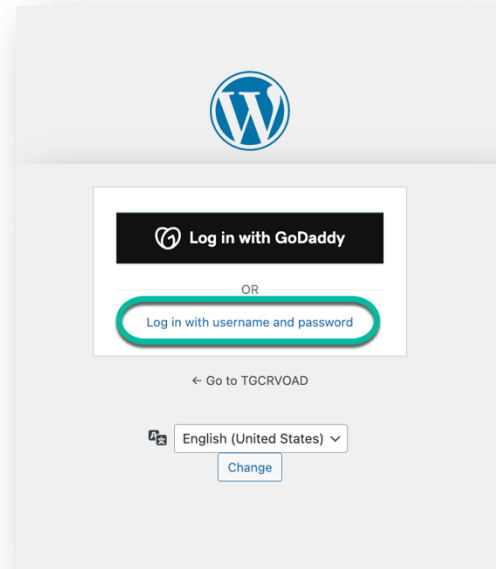


6. The confirmation message looks like this.

Press "Login."



7. Last, choose to Login with Username and password



8.01.03 Account Information - Edit Account Info(rmation)

Account information is associated with each user. Here, you can update your:

- First Name:
- Last Name:
- Email:*
- Address Line 1:*
- Address Line 2:
- City:*
- Country:*
- State/Province:*
- ZIP/Postal Code:*
- Organization Name:
- Title/Role in Organization:
- [Your] Workgroups:
- [Your] TGCR VOAD Role:*
- Primary Representative (can authorize participation)
- Alternate Representative



- Other Representative
 - Training and Certification: (include any relevant certifications such as ICS courses passed.)
 - AlertMedia ID:

Fields with an asterisk are required

There are links at the bottom of the form to submit your changes and Change Your Password

Save Profile

Change Password

8.01.04 Account Information – Subscriptions

The subscriptions tab shows information associated with your account. In the future, this will show information on your membership dues.

On the bottom right, there is a link to access information on subaccounts. Sub Accounts are how you will invite Members of your organization to the Member section of the website.

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Account

Home Subscriptions Logout

MEMBERSHIP	SUBSCRIPTION	ACTIVE	CREATED	CARD EXP.
Member	None	Yes		

Sub Accounts



8.01.05 Account Information - Sub Accounts

You can issue subaccounts to Members of your organization. Subaccounts have view-only access to the Member areas. The Primary Member can edit Member Information.

1. You can add subaccounts by clicking the Add Sub Account button (1). You will need the email address and name of anyone you issue a subaccount to. Note, by convention, we use the primary email address as the username.
2. In section 2, you will see a listing of all your subaccounts.



3. When an individual leaves your organization, please remove them by clicking “Remove” (3).
4. You can also add subaccounts by emailing them a Signup URL granting them view-only access.



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8.02 Member Directory - Edit Member Information

History Bookmarks Profiles Tab Window Help

Check your email < TGCrvoad.org > Edit Member Info - TGCrvoad.org

tgcrvoad.org/edit-member-info/

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About Us Our Members and Partners LTRCs RFA SitRep Resources Join Us Member Directory

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Edit Member Info

Featured Image

Replace Image

Title *

TXCDR (Texas Congregational Disaster Readiness)

Content

Mission:

TXCDR (Texas Congregational Disaster Readiness) is a comprehensive, collaborative, and coherent action plan to enable Congregations to work together to expedite relief and recovery in communities impacted by a disaster.

HOPE Disaster Recovery, Southwest Houston United Responds, Katy Responds, The Restoration Team, 4B Disaster Response and Mission in Action

Services Provided During Non-Disaster Times:

Access Edit Member Info to update information on your organization. Member information that you can update includes

- Your organization's logo
- Title * - The name of Your Organization (please consult with the Communications Chair before editing)
- Content - You can put any content you want others to see here. You can also format this text with HTML tags.
- Department (if applicable)
- Organization's Main Telephone Number *

PHYSICAL ADDRESS



MAILING ADDRESS

For Members with voting privileges, the Primary and Secondary Representatives are the authorized voting members. They are also authorized to commit the organization to respond in case of a disaster.

Each organization is limited to FIVE representatives. There is no limit on the number of organization members on our mailing list.

PRIMARY REPRESENTATIVE - name, title, email, direct phone, mobile phone.

ALTERNATE REPRESENTATIVE - name, title, email, direct phone, mobile phone.

REPRESENTATIVE 3 - name, title, email, direct phone, mobile phone.

REPRESENTATIVE 4 - name, title, email, direct phone, mobile phone.

REPRESENTATIVE 5 - name, title, email, direct phone, mobile phone.

MEMBERSHIP and AFFILIATIONS

- Type of Membership * - Member, Partner, Member (application pending), and Partner (application pending)
- Non-Profit Structure * - 501(c)3, Texas Nonprofit Corporation, Unincorporated Nonprofit Association, For-Profit Corporation, Government
- Member Since
- Date Applied for Membership
- Affiliations (VOADs, LTRCs) - National VOAD, Texas VOAD, Austin County LTRC, Brazoria County LTRC, Chamber County LTRC, Colorado County LTRC, Fort Bend LTRC, Galveston County LTRC, Harris County LTRC, Liberty County LTRC, Matagorda County LTRC, Montgomery County LTRC, Waller County LTRC, Walker County LTRC, Wharton County LTRC



ROLE IN DISASTER

- Mission * - The Mission is a short paragraph that is displayed with your Directory entry. (right)
- Active in Disaster Phase * - Mitigation, Preparedness, Relief / Response, Recovery - Long Term, Recovery - Short Term
- Core Disaster Related Services (check all that apply)
- Disaster Experience
- Time to Mobilize - Less than 4 hours, 5-11 hours, 12-24 hours, 25-47 hours, 48+ hours
- Mobilization notes



OTHER INFORMATION

- Commit to serve on a workgroup (check at least three options)
- Non-Disaster Services

SOCIAL MEDIA

- Website URL
- Facebook URL
- Instagram URL
- Twitter URL

REVIEW

- Reviewed by - Please give your name and update the date every time you review the information.
- Review Date

COUNTIES - Counties in which you provide resources or services.

SERVICES - Resources or services your organization provides.



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