

Calendar

November 8, 2023 **General Membership Meeting**
9:30 – 11:00 **Greater Houston United Way**
 50 Waugh Drive
 Houston TX 77007

Agenda

- Welcome
- Regular Business
 - Officer reports
 - New member consideration
- Nominations
 - Chair
 - Vice Chair
 - Secretary
- Winter Preparedness
- Website tour
 - Member Directory
- Functions in Disaster
 - Training
 - Tabletop Exercise
- Organizational Announcements

About Nominations

During this meeting, we will accept nominations for the positions of Chair, Vice Chair, and Secretary. Elections will take place in January 2024. The Chair and Secretary will serve a two-year term, 2024-2026 and the Vice Chair will be elected to serve the balance of Paige Lobue's term for 2024. Nominations will also be accepted from the attendees during the January meeting.

The time commitment for each position is a couple of days per month spread out over the month. If you have any questions, please feel free to contact the Chair at chair.tgcrvoad@icloud.com

TGCRVOAD News You Can Use

November 1, 2023

No. 10

COOPERATION * COMMUNICATION * COORDINATION * COLLABORATION

Officers must be a staff member or volunteer of a TGCRVOAD Member in good standing and must be the Member's Primary or Alternate Representative.

excerpted from the Bylaws except where highlighted:

The Chair

The Chair shall be the principal executive officer of TGCRVOAD and, subject to the control of the Executive Committee, shall generally supervise and control all business and affairs of the organization.

The Chair shall preside at all meetings of the General Membership and Executive Committee.

The Chair shall generally perform all duties incident to the office of the Chair and such other duties as may be prescribed by the Executive Committee from time to time.

The Chair has an ex-officio seat on TGCRVOAD committees, convenes meetings, and provides leadership.

The Chair nominates committee chairs to be voted on by the officers.

The Chair may engage in external contracts with the voting membership's consent.

The Chair designates official TGCRVOAD representatives for any activated Emergency Operation Centers (EOCs) in the region.

The Vice Chair

The Vice-Chair shall preside at meetings of TGCRVOAD and the Executive Committee in the absence of the Chair.

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The Vice-Chair shall assume the Chair's office if the Chair cannot complete their term.

The Vice-Chair shall also perform such other duties as may be assigned by the Executive Committee.

The Secretary

The Secretary manages all communication with the membership, including sending meeting invitations.

The Secretary shall keep the TGCRVOAD General Membership and Executive Committee meeting minutes.

The Secretary shall be the custodian of TGCRVOAD records.

The Secretary shall keep the email address of each Member, their Primary and Alternate Representative and their current voting status, and the email addresses of the Partners, their Primary and Alternate Representatives, and the Executive Committee members.

Positions Open!

COMMUNICATIONS Chair – responsible for the website, newsletter, situational awareness, internal communications, and external Communication Support

INDIVIDUAL, FAMILY, & COMMUNITY RESOURCES Chair - membership directory, resources by county, gap analysis

OPERATIONAL COLLABORATION Chair - support enhancement of Functions in Disaster; interface with the LTRCs

Contact chair.tgcrvoad@icloud.com for more information!

Membership

Admin Updates

As of October 31st, 93% of our members had completed their Member Information for the directory and have a listing in the TGCRVOAD Directory. If you have done so, you should have received an email with your password. If you have not or have forgotten your password or just aren't sure, please email comms.tgcrvoad@icloud.com

As of October 31st, 80% of our Members have a Consensus of Engagement on file with our Secretary. Sonya will send out reminders before our next meeting and have the forms available at our November meeting. Members should [download the Consensus of Engagement](#), sign it, scan it, and email it to sonya.meyers@txcdr.org.

As of October 31st, 20% of our Members have paid their 2023 dues. If you haven't done so, please mail those checks to our Treasurer, Wayne Beaumir, ASAP. Second notices will be going this week, and billings for 2024 will be mailed after our November meeting, but not due until March 31, 2024.



Situation Briefs Published

None this period